



**C.J. GARAVELLI**  
 Tax Collector  
 Madison County

Post Office Box 113  
 Canton, Mississippi 39046  
 Toll Free: 1-800-428-0584

September 30, 2024

Sonia Ballard  
 Senior Accountant, MCTC

Laura Sullivan  
 Chief Deputy, MCTC

Re: Request for reimbursement of office supplies for MCTC

Laura,

I ordered several office supplies for the Canton office I would like to request reimbursement.  
 Thank you for handling this.

Best regards,

Sonia Ballard

Wall Partition Hooks – February 20, 2024	\$12.95
Cubicle Fabric Wall Hooks – February 20, 2024	\$ 9.95
Wall Hanging 3-pocket File Organizer – February 27, 2024	\$26.19
Printer Stand – February 28, 2024	\$42.44
Wall Hanging 3-pocket File Organizer – March 27, 2024	<u>\$28.96</u>
<b>Total Reimbursement Requested</b>	<b><u>\$120.49</u></b>

Approved 10.3.24  
*Laura Sullivan*  
 001104603



ORDER PLACED  
February 20, 2024

TOTAL  
\$189.49

SHIP TO  
sonia ballard

ORDER # 113-7230826-4638641  
[View order details](#) | [View invoice](#)

\$12.95

Tetra-Teknica CWH-02-2P 3 Inch Space Addition Wire Double Hook for Partition Wall  
Cubicle Panel, Color Black, 2 per Pack

Return window closed on March 22, 2024



Buy it again View your item

ORDER PLACED  
February 20, 2024

TOTAL  
\$189.49

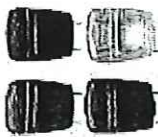
SHIP TO  
sonia ballard

ORDER # 113-7230826-4638641  
[View order details](#) | [View invoice](#)

\$9.95

Tetra-Teknica (12 Pack) CWC1052 Cubicle Fabric Partition Panel Clips, Assorted Color

Return window closed on March 23, 2024



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*Sonia Sullivan*

### Final Details for Order #113-7230826-4638641

[Print this page for your records.](#)

Order Placed: February 20, 2024

Amazon.com order number: 113-7230826-4638641

Order Total: [REDACTED]

Shipped on February 20, 2024

#### Items Ordered

Price

[REDACTED]

Condition: New

[REDACTED]

Condition: New

1 of: Tetra-Teknica CWH-02-2P 3 Inch Space Addition Wire Double Hook for Partition Wall Cubicle Panel, Color Black, 2 per Pack

Sold by: SFT, Inc (seller profile)

Supplied by: SFT, Inc (seller profile)

[REDACTED]

\$12.95

Shipped on February 20, 2024

**Items Ordered**

1 of: *Tetra-Teknica (12 Pack) CWC1052 Cubicle Fabric Partition Panel Clips, Assorted Color*

Sold by: SFT, Inc (seller profile)

Supplied by: SFT, Inc (seller profile)

Price  
\$9.95

Condition: New

[REDACTED]

Condition: New

**Shipping Address:**

sonia ballard

[REDACTED]

[https://www.amazon.com/gp/css/summary/print.html?orderId=113-7230826-4638641&ref=ppx\\_yo2ov\\_dt\\_b\\_invoice](https://www.amazon.com/gp/css/summary/print.html?orderId=113-7230826-4638641&ref=ppx_yo2ov_dt_b_invoice)





# Order Details

Ordered on February 27, 2024 | Order# 113-4570595-1900217

[View or Print invoice](#)


## Shipping Address

sonia ballard

[Redacted Address]

United States

## Payment method

 Mastercard

[Redacted Card Number]

## Order Summary

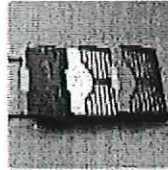
Item(s) Subtotal: \$24.48  
Shipping & Handling: \$0.00  
Total before tax: \$24.48  
Estimated tax to be collected: \$1.71

**Grand Total:**

See tax and seller information

**\$26.19**

## Transactions



Universal 08163 Recycled Plastic Cubicle Triple File Pocket, Black (UNV08163)

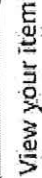
Sold by: Fast and Precise by Staples

Return window: closed on March 30, 2024

\$24.48



Buy it again



View your item

Problem with order

Write a product review

# Order Details

Ordered on February 28, 2024 | Order# 113-0503439-6095430

[View or Print Invoice](#)


### Shipping Address

sonia ballard

[Redacted Address]

United States

### Payment method

 Mastercard

[Redacted Card Number]

### Order Summary

Item(s) Subtotal:	\$39.66
Shipping & Handling:	\$0.00
Total before tax:	\$39.66
Estimated tax to be collected:	\$2.78
<b>Grand Total:</b>	<b>\$42.44</b>

### Transactions



VASAGLE Industrial Under Desk Printer Stand, 2-Tier Mobile Machine Cart with Shelf, Heavy Duty Storage Rack for Office and Home, Black UOPS02B

Sold by: Amazon.com

Return window closed on March 31, 2024

\$39.66

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# Order Details

Ordered on March 27, 2024

Order# 113-9999612-7322652

[View or Print invoice](#)

### Shipping Address

sonia ballard

[Redacted Address]

United States

### Payment method

VISA

Visa

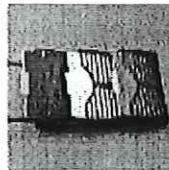
[Redacted Card Number]

### Order Summary

Item(s) Subtotal:	\$27.07
Shipping & Handling:	\$0.00
Total before tax:	\$27.07
Estimated tax to be collected:	\$1.89
<b>Grand Total:</b>	<b>\$28.96</b>

See tax and seller information

### Transactions



Universal 08163 Recycled Plastic Cubicle Triple File Pocket, Black (UNV08163)

Sold by: Fast and Precise by Staples

Return window closed on April 30, 2024

\$27.07

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[Problem with order](#)

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